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MINISTRY OF FINANCE, ECONOMIC PLANNING & TRADE,

**INVITATION TO TENDER**

**PROCUREMENT FOR A COMPREHENSIVE PHYSICAL SECURITY REQUIREMENTS ASSESSMENT FOR SELECTED GOVERNMENT FACILITIES**

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The Ministry of Finance, Economic Planning and Trade, on behalf of the Government of Seychelles (GoS), is inviting all locally registered, qualified and experience individuals/company to submit their bids for a comprehensive physical security risk assessment for selected GoS establishments on Mahe, Praslin and La Digue.

The assessment is to be conducted at the following premises;

1. Educational Establishments
2. Health Facilities and
3. Department of Local Government Establishments

The appointed Service Provider will be responsible to;

1. **Identify** and **assess** the overall security risks and vulnerabilities at these Premises listed in the Annexes.
2. **Produce** a Security Risk Assessment Report, (the “Report”) for all these Premises which would comprise of;
3. **recommended options** and associated resources to mitigate or eliminate threats and vulnerabilities and
4. make **recommendations to** render the provision of security services more cost effective and thus enhance the value for money principle.
5. The report should include a complete preliminary objective plan with cost estimates where required for: CCTV systems layout, alarms, sensors and lightening layout or any other innovative security solution

Duration of the contract: Within two (2) months from Letter of Award

Interested bidders are informed that bidding documents can be downloaded on the Ministry’s website (<http://www.finance.gov.sc>) and the Procurement Oversight Unit website (<http://www.pou.gov.sc>) **as from Wednesday 08th September, 2021 and the Deadline for the access to the bidding document will be Wednesday 15th September, 2021 at 12:00hrs.**

Bidders are invited attend a mandatory **virtual** pre-bid meeting scheduled for **Thursady 16th September, 2021 at 10:00 am** link provided in the tender document **BID INFORMATION SHEET.**

Please note that it is mandatory for all interested bidders to attend the pre-bid meeting. Bidders failing to attend will be disqualified during the Evaluation process.

TENDERS MUST BE SUBMITTED IN A SEALED ENVELOPE MARKED **“TENDER FOR SECURITY ASSESSMENT FOR GOS”** AND SUBMITTED IN THE TENDER BOX LOCATED AT THE **NATIONAL TENDER BOARD (NTB) SECRETARIAT, 1ST FLOOR, MAISON DE MAHE, VICTORIA,** BEFORE **10:30AM** **(SEYCHELLES TIME) ON WEDNESDAY 29TH SEPTEMBER, 2021.**

BIDS WILL BE OPENED IMMEDIATELY AFTER CLOSING AT **10:30AM** ON **WEDNESDAY 29th SEPTEMBER, 2021** AT THE NATIONAL TENDER BOARD. ONLY ONE BIDDER OR ONE REPRESENTATIVE ARE WELCOME TO ATTEND THE TENDER OPENING SESSION.

**LATE BIDS WILL BE REJECTED AND WILL BE RETURNED UNOPENED TO THE BIDDER.**

All enquiries should be addressed to: Mr. Dwight Stravens, Principal Procurement Officer,Ministry of Finance, Economic Planning & Trade, P.O Box 313, Maison de Mahe, Victoria, Mahé, Seychelles, Tel: +248 282 22 68, Email: [dstravens@finance.gov.sc](mailto:dstravens@finance.gov.sc) during working hours.